

Employment Certificate

I hereby certify that the following information is true.

*This document is required for admission to daycare facilities. Please make sure the information provided is correct.

Company Name : _____ Company Address : _____ Employer Name: _____	Today's Date : _____ Work Phone# : _____ Signature : _____
Name : _____ Start of Employment : yyyy mm _____	Date of Birth (DOB) : 年 月 日 _____ yyyy mm dd
Prospects of Continuous Employment : ☐ Yes ☐ No	
Status of Empolyment : ☐ Full-time ☐ Contract / Part-time ☐ Self-Employed ☐ Other	
Work Hours (Fixed) : : ~ : 【Total Hrs/Month Hours】 _____	
Work Hours (Shift) : : ~ : 【Total Hrs/Month Hours】 _____	
Days Worked : ☐ Months Days / ☐ Weekly Days _____	
Long-Term Leave of Absence : / ~ / 【Reason : 】 _____ (yyyy/mm) (yyyy/mm)	
Remarks : _____	

- Guardian's Entry Form

Child's Name	DOB (yyyy / mm / dd)	Name of Childcare Facility	☐ In Use
			☐ Applying (First Choice)
Child's Name	DOB (yyyy / mm / dd)	Name of Childcare Facility	☐ In Use
			☐ Applying (First Choice)
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			☐ Applying (First Choice)